



WITTON MIDDLE SCHOOL

Old Coach Road, Droitwich Spa, Worcestershire WR9 8BD

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Headteacher: Mrs Cath Crossley

30th January 2019

Dear Parents/Carers,

With current weather forecasts becoming more unsettled, we are writing to let you know of the procedures in place should we need to close the school. The only time we would do so is when there is risk to the safety of children and staff on site or if the snow comes in very suddenly and makes travel particularly precarious. Decisions such as these are never taken easily as we understand how disruptive this can be, so we are grateful for your understanding.

In the event of overnight snowfall that leads to closure, which would normally be agreed across the Droitwich Spa pyramid of schools, you will be able to pick up this information from the school website, social media, local radio or the Worcestershire County school closures website. Texts will also be sent to your primary mobile number to say that school is closed.

In the rare event that the school needed to close during the day, texts will be used to request that you come and collect your child. We will also use websites and social media. The key change is that you will now need to pick up your child from the following exits, from which they will be signed out accordingly:

Year 7: Door to the Design Technology room at the front of the Year 7 Block.

Year 6: Science lab door that opens up onto the front path.

Year 5: Main hall door that opens onto the path to the left of reception.

For safety reasons your child will not be brought down to the collection point until you are there to collect, and it is important that you telephone the office if you are sending somebody else to collect your child or we will be unable to let them go, even with another child's parent. Please also telephone if you would prefer them to walk home by themselves. If for any reason you are unable to collect your child, we would normally keep a small contingency of staff who live locally on site, until you are able to do so.

We know you will join us in hoping that these arrangements are not needed and that the children's learning remains uninterrupted!

Yours sincerely,

Hannah Walsh
Deputy Headteacher